

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

July 20, 2023

7:22 p.m

A. Call to Order

Ms. Stevinson called the meeting to order at 7:22 p.m.

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 11, 2023, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

Ms. Boehmer led the Pledge of Allegiance.

D. Roll Call

Absent	Ms. Biedron	Absent	Ms. Gomez	Absent	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

E. Executive Session – 5:33 p.m.

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) below which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel - employment matters affecting a specific prospective or current employee

Motion to adjourn Executive Session 6:17 p.m. moved by Ms. Creelman, seconded by Mr. Reaves Carried as follows: Yes: (6); No: (0); Abstain: (0)

Board Retreat 6:18 p.m - 7:20 p.m.

Open Public Meeting @ 7:25 p.m.

F. Superintendent's Report - SSDS HIB Mandatory Reporting Period 2 Summary, District Goals

- Enrollment
- Welcome, Robbin Boehmer, new shared BA

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

July 20, 2023

7:22 p.m

- Retirement effective December 31, 2023 - Mr. Hogan thank you for your service
- Thank you - Buildings & Grounds - summer projects
- ESY, Bedminster Recreation, tiling, bleachers, fencing
- Thank you - Mr. Reaves - student files to SHSD and Burnt Mills Cider Mill & Mr. Coates - BTS donation
- NJSLA OnDemand scores
- Annual Retreat / district goals: math & SEL
- Child Outcomes Summary tool pilot school - CDS replaces Battelle Developmental Inventory as the state's measure of growth for preschoolers with disabilities
- Scheduling, rolling over systems, recruiting & interviewing
- Math - BoE approved criteria since pandemic, revising how instruction is delivered with mostly two sections of classes at the Middle School
- Student Safety Data System [SSDS] information is due - incidents of violence, vandalism, weapons, substances, & HIB, restraint, seclusion & other incidents leading to removal. It also includes HIB related trainings & programs conducted to support anti-bullying efforts. This is Reporting Period 2. We have implemented along with Substantiated HIBs the following, & most of it was implemented by our ABC, Dr. Omega: We added to 9 program areas this year, had 2 trainings in Report Per 2 (Jan 1 - June 30) & we had 31 trainings from Report per 1 (July 1 - 12/31) total.
- Thank you - Dr. Omega -added student remediation measures last year to make our outreach robust
- Good evening and thank you for joining

Business Administrator's Report

- Maximum dollar amounts for 2023/24 professional services
- 2023/24 tuition rates
- 2023/24 IDEA funding
- 2023/24 transportation agreement with Barker Bus Company
- Ms. Boehmer also asked the board to approve the voiding of stale checks in the general fund totaling over \$11,000.
- The board is also being asked to approve NJARM as a depository of the district's funds. Ms. Boehmer noted that this movement should greatly increase the amount of interest that the board will receive monthly.
- Ms. Boehmer also informed the board of a new substitute service that is on the agenda in the hopes of adding to the pool of substitute teachers that may be available to the district.

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, before the statement being read at a Board Meeting.

- Nicole Mancini commented on the SEL goal from annual retreat. She asked that the board consider changes in school population, the absence of a late bus, and participation fees as all affecting extracurricular participation. She noted that as a staff member she has seen a change in homework completion and is unsure as to whether the students have mentally fully recovered from the pandemic.

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

July 20, 2023

7:22 p.m

- Mr. Hickey asked that the board to approve J.11, the shared services agreement with the Township of Bedminster effective July 1, 2023 through June 30, 2030.

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- June 26, 2023 Special Meeting Minutes
 - June 15, 2023 Executive Session Minutes
 - June 15, 2023 Regular Meeting Minutes
- Move June 15, 2023 Executive Session Minutes Regular Meeting Minutes to September 14, 2023 Board Meeting.
 - Ms. Creelman stated no quorum to vote. Approval of the June 15, 2023 Executive Session and Regular Session Minutes were tabled.

Motion to approve **Items H.** moved by Mr. Reaves, seconded by Mr. Calulo

Absent	Ms. Biedron	Absent	Ms. Gomez	Absent	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

I. Task Groups

- Negotiations Committee – Judy Creelman
 - Next meeting Wednesday July 26, 2023
- Somerset Hills School District – Sarah Nathans
 - No Reports at this time.
 - Ms. Stevinson added that the valedictorian and salutatorian at Somerset Hills were former Bedminster School students.
- Technology Committee - Stephen Calulo
 - Cell phone boost and work for network were delayed due to a supply chain issue. The technology department is hoping to have this completed in the fall.
- Security/Safety Ad Hoc - Suzie Stevinson
 - No report
- Child Care - Gabriel Wickizer
 - No report

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron - absent
- PTO – Suzie Stevinson
 - No report

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Policies

- J.1 to continue in effect all present regulations, bylaws and policies of the Bedminster Township Board of Education for the 2023-2024 school year.

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 20, 2023
7:22 p.m**

District Goals

- J.2 the District Goals for the 2023-2024 school year.
Student Achievement and Social and Emotional Learning [SEL]

Technology

- J.3 Gaggle Safety Management providing email filters for the 2023-2024 school year in the amount of \$6,642.00.

Professional Services

- J.4 the establishment of the maximum dollar limits for the following professional services for the 2023-2024 school year according to bylaw #0177 and N.J.A.C. 6A:23a-5.2:

Architect:	\$ 6,800.00
Legal:	\$47,000.00
School Physician:	\$ 1,800.00
Auditor:	\$40,150.00
Public Relations:	\$ 1,000.00

2023-2024 Tuition Rates

- J.5 the following tuition rates for regular programs for the 2023-2024 school year exclusive of any required or additional mandated special services:
- Pre-K/Kindergarten: \$23,525.00
 - Grades 1-5: \$24,391.00
 - Grades 6-8: \$26,547.00

Voiding Checks

- J.6 Voiding checks that are in excess of 10 months outstanding.

Check number	\$ Amount	Check Date
1088	442.00	12/28/2016
1182	627.47	6/30/2017
1451	10.40	10/10/2017
1677	60.00	1/8/2018
1920	798.00	3/5/2018
2185	500.00	12/1/2017
2244	1,320.00	2/13/2018
2254	453.85	6/20/2018
2264	10.00	6/30/2018
2701	639.00	12/13/2018
2793	450.00	1/11/2019

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 20, 2023
7:22 p.m**

2938	36.46	2/26/2019
3083	1,000.00	1/3/2019
3267	594.56	6/19/2019
3313	687.00	6/10/2019
3957	740.00	2/5/2020
4061	207.20	3/6/2020
4145	500.00	1/2/2020
4804	800.00	1/22/2021
5148	195.00	6/4/2021
6048	1,000.00	12/15/2021
6194	305.97	6/28/2022
Total	11,376.91	

IDEA-Title Funding

J.7 and accept the following 2023-2024 grant funding and approve the application for submission to the NJDOE:

Individuals with Disabilities Education Act (IDEA)

- Basic \$175,621
- Pre-School \$ 7,232
- Total \$182,853

Transportation Contracts

J.8 a transportation contract for routes 15211/15212 with Barker Bus Company to Bedminster Township School effective July 1, 2023 through June 30, 2024 at a total cost of \$149,806.00.

J.9 the following public school transportation contracts with Barker Bus Company, Bridgewater, NJ for the 2023-2024 school year, at a 5.86% CPI increase as per NJDOE regulations for a total cost of \$451,027.26.

Route #	Destination	2022-2023 Route Costs	2023-2024 Increase	2023-2024 Route Costs
E-2	Bedminster School	\$28,096.36	\$1645.45	\$29,741.81
E-3	Bedminster School	\$28,096.36	\$1645.45	\$29,741.81
E-4	Bedminster School	\$28,096.36	\$1645.45	\$29,741.81

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 20, 2023
7:22 p.m**

E-5	Bedminster School	\$28,096.36	\$1645.45	\$29,741.81
E-6	Bedminster School	\$28,096.36	\$1645.45	\$29,741.81
E-7	Bedminster School	\$28,096.36	\$1645.45	\$29,741.81
E-8	Bedminster School	\$28,096.36	\$1645.45	\$29,741.81
E-9	Bedminster School	\$28,096.36	\$1646.45	\$29,742.81
E-10	Bedminster School	\$28,096.36	\$1646.45	\$29,742.81
E-12	Bedminster School	\$28,096.36	\$1646.45	\$29,742.81
E-13	Bedminster School	\$28,839.11	\$1689.97	\$30,529.08
HS-1	Bernards High School	\$28,096.36	\$1645.45	\$29,741.81
HS-2	Bernards High School	\$28,096.36	\$1645.45	\$29,741.81
HS-3	Bernards High School	\$28,096.36	\$1645.45	\$29,741.81
HS-4	Bernards High School	\$28,096.36	\$1646.45	\$29,742.81
HS-5	Bernards High School	\$28,839.11	\$1689.97	\$30,529.08
	Total Cost	\$451,027.26	\$26,420.24	\$477,448.50

J.10 transportation for student activities for the 2023-2024 school year:

Company	Rate	Comments
Barker Bus	\$435.00 per block (3-hour minimum)	\$140.00 each additional hour
Kensington Bus	\$460.00 per block (3-hour minimum)	\$154.00 each additional hour

Shared Service Agreement Bedminster BOE with Bedminster Twp

J.11 a shared services agreement with the Township of Bedminster effective July 1, 2023 through June 30, 2030.

Student Services Contracts

J.12 the renewal contracts for the 2023-2024 school year:

Student #221146	Somerset County Educational Services Commission	\$67,270.00
OT Services	Therapeutic Intervention, Inc.	School based therapy (in district): \$100.00/hr

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 20, 2023
7:22 p.m**

		Home based Therapy: \$115.00/visit Evaluations: \$415.00/evaluation
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J.13 the new contract for the following for the 2023-2024 school year:

As needed	AFC Urgent Care - Bound Brook	\$250/event
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Depositories for District Funds

J.14 approves the designation of Peapack Gladstone Bank and New Jersey Asset & Rebate Management Program ("NJ/ARM") as depository for all funds including investments of the Bedminster Board of Education and all Student Activities and Athletics Accounts of the District.

Authorization of the School Business Administrator to Invest Funds in NJ/ARM

J.15. AUTHORIZATION OF THE SCHOOL BUSINESS ADMINISTRATOR OF THE BEDMINSTER BOARD OF EDUCATION TO INVEST FUNDS IN THE NEW JERSEY ASSET & REBATE MANAGEMENT PROGRAM.

BE IT RESOLVED by the Board of Education of the Bedminster School District as follows:

1. The Bedminster Board of Education hereby finds and determines that (a) the Business Administrator has received and reviewed

(i) the Information Statement dated as of January 3, 2005 describing the New Jersey Asset & Rebate Management Program ("NJ/ARM") and

(ii) the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program ("Program Agreement") and

(b) the School Business Administrator has been afforded the opportunity to discuss NJ/ARM with the Investment Administrator and Special Counsel to NJ/ARM and the Bedminster Board of Education has determined that it is in the best interests of the Bedminster School District to authorize the Bedminster Board of Education to participate in NJ/ARM.

The Program Agreement is hereby approved and the School Business Administrator, Robbin Boehmer is authorized to execute the Program Agreement on behalf of the Bedminster Board of Education and will be listed as signatories on the accounts.

3. U.S. Bank, N.A., as Custodian for the NJ/ARM Program, is hereby approved to act as a depository of Public Funds for the Bedminster Board of Education.

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 20, 2023
7:22 p.m**

4. The Bedminster Board of Education acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the Program Agreement.

5. This resolution shall take effect immediately upon its adoption.

Substitute Services

J.16. Swing Education, Inc. to provide access to their platform to post and manage requests for substitute teachers. Swing Education will charge a 38% Service Fee based on the daily pay rate for each request filled.

J. agenda items J.1 through J.16

Motion to approve items J. moved by Mr. Wickizer, seconded by Ms. Stevinson

Absent	Ms. Biedron	Absent	Ms. Gomez	Absent	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

- J.2 - Read as amended
- J.9 - Amended with correct amount

K. FINANCE

Finance & Facilities Committee Report - Stephen Calulo

Move that the Bedminster Township Board of Education, upon the recommendation of the School Business Administrator, approve:

2023-2024 Financial Reports

K.1 the Report of the Secretary for June 2023 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Robbin Boehmer, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for June 2023 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2021-2022 fiscal year.

It is recommended that the Treasurer's Report for June 2023 be accepted and filed.

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 20, 2023
7:22 p.m**

2022-2023 Invoices-General Agency Account

K.2 invoices presented for payment totaling \$695,962.48 from the General Agency Account from June 15, 2023 through June 30, 2023.

Fund	Amount
(10) General Fund	\$569,169.42
(12) Capital Outlay	\$79,669.80
(20) Special Revenue	\$28,305.83
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$695,962.48

2023-2024 Invoices-General Agency Account

K.3 invoices presented for payment totaling \$388,344.51 from the General Agency Account from July 1, 2023 through July 19, 2023.

Fund	Amount
(10) General Fund	\$369,810.51
(12) Capital Outlay	\$0
(20) Special Revenue	\$18,534.00
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$388,344.51

2022-2023 Invoices-Student Activities Account

K.4 invoices presented for payment totaling \$415.00 from the Student Activities Account from June 11, 2023, through June 30, 2023.

2023-2024 Invoices-Student Activities Account

K.5 invoices presented for payment totaling \$0 from the Student Activities Account from July 1, 2023, through July 15, 2023.

2022-2023 Invoices-Food Service Account

K.6 invoices presented for payment totaling \$0 from the Food Service Account from June 11, 2023, through June 30, 2023.

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 20, 2023
7:22 p.m**

2023-2024 Invoices-Food Service Account

K.7 invoices presented for payment totaling \$9,887.61 from the Food Service Account from July 1, 2023, through July 15, 2023.

2022-2023 Transfers

K.8 transfers for the 2022-2023 school year totaling \$1,408.02 from June 11, 2023, through June 30, 2023, as per the monthly transfer report.

2023-2024 Transfers

K.9 transfers for the 2023-2024 school year totaling \$4,727.52 from July 1, 2023, through July 15, 2023, as per the monthly transfer report.

K. agenda items K.1 through K.9

Motion to approve items J. moved by Mr. Reaves, seconded by Mr. Wickizer

Absent	Ms. Biedron	Absent	Ms. Gomez	Absent	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Abstain K.4	Ms. Stevinson

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report – Suzie Stevinson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

HIB Report

L.1 the following resolution:

RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #HIB 2023-5.

SSDS/HIB Mandating Reporting, School Self-Assessment (ABR) and Safety and Climate Meetings

L.2 the SSDS/HIB Grade ITP submission for the reporting period 2 data collection dates of incidents, trainings, and programs for January 1, 2023, through June 30, 2023. Annual School Self-Assessment for Determining Grades under the ABR core elements were scored. Safety & Climate meetings were held on *May 25, 2022, June 11, 2022, and June 15, 2022.*

Student Academic Recovery

L.3 the contract with Educere, LLC, to offer virtual education programs, at the parents' expense, as needed for the 2023-2024 school year.

Curriculum Writing/Revisions

L.4 the following staff at \$42.00/hr. for the curriculum per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	SUBJECT / GRADE LEVEL	Total hours
J. Puglia	Technology units Grades 5-6	Up to 40

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 20, 2023
7:22 p.m**

J.Puglia	Technology units Grades 7-8	Up to 40
J. Puglia	STEM/Robotics/Coding I	Up to 40
J.Puglia	STEM/Robotics/Coding II	Up to 40

Summer Work

L.5 Tracy Griffin for summer office help at \$21.14 per hour.

Extended School Year

L.6 The following staff members to work the extended school year::

Tracy Griffin	Paraprofessional	\$16 per hour	On an as needed basis
Karolina Zerjav	Teacher	\$42 per hour	On an as needed basis

L.7 the following staff to participate in summer IEP meetings, as needed and assigned, at the rate of \$42.00 per hour:

Carly Brantner	Heather Cere	Valerie Domanski	Sue Evans
Lisa Bodaj	Jolanta Kolodziejski	Patricia Leonti	Elizabeth Rosnell

Rescind Appointment

L.8 rescind the appointment of Lynn M. Livingston, Executive Assistant to the Superintendent and School Principals

Retirement

L.9 the retirement of Charles Hogan, teacher, effective January 1, 2024, and thank you for the dedicated service to the students of Bedminster Township School.

Tuition Reimbursement

L.10 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Jolanta Kolodziejski	Research for School Improvement	3	Montclair	Fall 2023	\$2,381.01
	Leadership and the Learning Organization	3	Montclair	Fall 2023	\$2,381.01
	Curriculum, Instruction and Assessment	3	Montclair	Fall 2023	\$2,381.01
Ryan McCoy	Effective Leadership Diverse Society	3	Montclair	Fall 2023	\$1,981.20
	Education Law	3	Montclair	Fall 2023	\$1,981.20

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 20, 2023
7:22 p.m**

Doctoral Student Research

L.11 assisting in the research for the completion of a dissertation for David Antunes, a Rutgers student fulfilling the requirements for the educational doctorate and for Colin White, a NJCU student fulfilling the educational technology doctoral program, and current BEA Teacher.

Mileage

L.12 the following staff for the mileage listed:

Name	Date	Title	Cost
Lauren Zugale	2022-2023 sy	Out-of-District intakes and meetings	\$67.49

Workshops

L.13 the following staff for the workshop listed:

Name	Date	Title	Cost
Corby Swan	7/26/2023	Statewide Symposium on Chronic Absenteeism; Monroe Township, NJ	\$50.00 Registration; \$29.14 mileage
Corby Swan	10/11/2023 - 10/13/2023	2023 National Family Engagement Summit Kansas City, Missouri	\$575.00 Registration; \$417.19 Flight, \$353.97 Hotel, \$178.90 Rental Car and up to \$192.00 Meals and incidental expenses

L.14 Beacon, therapy dog, to attend school and classrooms, with supervision and on leash, during the school year and extended school year.

L.15 the Bedminster Township Board of Education to go into Executive Session at 6:30 pm at the next regularly scheduled meeting on September 14, 2023.

L. agenda item L.1 through L.15

Motion to approve **Items L.** moved by Ms. Stevinson, seconded by Mr. Reaves

Absent	Ms. Biedron	Absent	Ms. Gomez	Absent	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Yes	Ms. Creelman	Yes	Mr. Reaves	Yes	Ms. Stevinson

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

July 20, 2023

7:22 p.m

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N. Adjournment

Motion to adjourn the Public Session at 7:54 p.m. moved by Mr. Calulo, seconded by Mr. Reaves

Carried as follows: Yes: (6); No: (0); Abstain: (0) ; Absent (3)


NEXT MEETING(S) SCHEDULED FOR:

September 14, 2023

EXECUTIVE SESSION 6:30 PM

OPEN PUBLIC MEETING 7:00 PM

Respectfully submitted,



Robbin Boehmer
Board Secretary